

THE ENGINEERING & DESIGN INSTITUTE LONDON (TEDI-LONDON)

STUDENT PROTECTION PLAN 2025/26

1. INTRODUCTION

- 1.1 This is the Student Protection Plan (“**SPP**” or “**Plan**”) for The Engineering & Design Institute London (“**TEDI-London**”) for the academic year 2025-26.
- 1.2 This Plan shows our assessment of the risks, to you, our students, that we will not be able to deliver our commitments and enable you to complete your studies with us. It applies to all students at TEDI-London, regardless of fee status.
- 1.3 We fully expect that you will be able to complete your studies with us. In rare circumstances, events may occur that mean that this delivery may no longer be possible. This Plan provides you with further details of the risks of such events occurring and explains how we will manage and respond to these risks to protect your interests.

2. RISKS

- 2.1 This section sets out our assessment of the range of risks to the continuation of study for TEDI-London’s students, the likelihood of a risk occurring, the impact a risk would have on TEDI-London’s students, and how TEDI-London would mitigate any such risk.
- 2.2 Categorisation of risk:
 - 2.2.1 **Risk** is what might happen;
 - 2.2.2 **Likelihood** is the probability of it occurring; and
 - 2.2.3 **Impact** means the effect on an applicant or current student if that risk did occur.
- 2.3 We have estimated the likelihood of each risk based on the following scale:
 - 2.3.1 **Low** – less than 10% probability of occurring;
 - 2.3.2 **Medium** – >10% but < 51% probability of occurring; and
 - 2.3.3 **High** – 51%+ probability of occurring.
- 2.4 We have also classified the impact on students on the following basis:
 - 2.4.1 **Low** – isolated or limited disruption to staff and/or students and/or temporary (less than 2 days) loss of resources;
 - 2.4.2 **Medium** – moderate disruption to staff and/or students and/or loss of resources over a period of more than 2 days; and
 - 2.4.3 **High** – severe and prolonged disruption to staff and/or students and/or loss of a number of key resources which continues for more than 1 month.

Risk 1: TEDI-London loses its degree awarding powers	
Likelihood: Low	Impact: High
Rationale for assessment: TEDI-London has been granted degree awarding powers based on the quality of its programmes and governance arrangements, and has a robust plan in place to maintain this quality. Impact: The loss of degree awarding powers at TEDI-London would prevent future students from completing their studies with a TEDI-London award. Mitigation: TEDI-London has established robust mechanisms to ensure the quality and standards of its awards, including robust risk assessment processes and procedures. It recently underwent a quality review by the Office for Students (OfS), which confirmed that TEDI-London meets all regulatory requirements necessary to continue awarding degrees. TEDI-London also has an experienced leadership team and regularly reviews its governance processes to ensure they remain fit for purpose. The Academic Board and its committees play a crucial role in mitigating the risk of losing degree awarding powers by ensuring rigorous academic governance, quality assurance, and regulatory compliance. Through structured oversight of curriculum development, assessment standards, and academic integrity, these bodies uphold the institution's academic standards. TEDI-London's committees review and monitor academic programmes, student outcomes, and external examiner feedback to identify and address potential risks. In the event that the Office for Students (OfS) raises the possibility of TEDI-London losing its degree awarding powers, the institution would receive advance notice and be given the opportunity to respond. TEDI-London would promptly review and amend its processes to address any concerns identified by the OfS. TEDI-London would also follow established academic governance procedures, including appropriate consultation with students to take into account their views which would inform TEDI-London's actions. Simultaneously, it would pursue alternative validation arrangements to ensure that students could continue to work towards and gain a UK-recognised qualification upon completion of their studies. TEDI-London would also support students to transfer to appropriate programmes at alternative institutions, if necessary, by liaising closely with other providers to ensure a smooth transition for students.	

Risk 2: TEDI-London has its OfS registration revoked or suspended	
Likelihood: Low	Impact: High
Rationale for assessment: TEDI-London was officially registered with the Office for Students (OfS) on 25 January 2021, confirming its status as a recognised higher education provider in England and has no specific conditions of registration applied. TEDI-London has robust procedures in place to monitor compliance with all OfS conditions of registration, with the Board meeting regularly to ensure TEDI-London continues to meet its regulatory obligations. The financial sustainability of TEDI-London is underpinned by legally binding financial commitments made by its company law members (further details of which are available here) to ensure that enrolled students can continue their studies to graduation within a reasonable timeframe.	

Impact:

The loss of OfS registration would primarily result in:

- TEDI-London's loss of degree awarding powers (see Risk 1);
- an inability for students to continue to be able to access student finance to pay tuition fees or cover maintenance costs; and
- the loss of TEDI-London's UKVI student sponsor licence (see Risk 5).

Mitigation:

TEDI-London's OfS Accountable Officer ensures the governing body is sighted on all OfS regulatory updates and compliance matters. The Company Secretary has established procedures to verify that all members of the governing body and senior executives are fit and proper persons and they receive training in OfS regulatory requirements.

In the event of potential regulatory concerns, TEDI-London would expect to be notified by the OfS of an investigation, and would fully cooperate throughout the process. Should any investigation suggest that TEDI-London's registration is at risk, the institution would submit formal representations and take all necessary actions to address the issues raised and retain its registration. Concurrently, TEDI-London would explore alternative arrangements to ensure students could complete their studies with another recognised provider, safeguarding their academic progression and qualifications.

Risk 3: TEDI-London's premises are no longer available and TEDI-London is required to relocate

Likelihood: Low

Impact: Low

Rationale for assessment:

In 2021 TEDI-London signed a seven-year lease on its current premises in Canada Water. It is in discussions with its current and other landlords to deliver its future premises when the current lease expires.

Impact:

It may not be possible to secure alternative premises in close proximity to the current location, meaning that students would need to travel a greater distance to a new location.

Mitigation:

TEDI-London evaluates the ongoing suitability of its current premises and assesses alternative accommodation options periodically. As part of this process, travel accessibility and associated time or cost implications for students would be carefully considered to minimise potential disruption.

Risk 4: TEDI-London fails to recruit a sufficient number of students to be financially viable

Likelihood: Medium

Impact: Low

Rationale for assessment:

The business case for TEDI-London identified the global shortage of engineers with future-ready skills and the need for professionally focused engineering degrees to address this challenge. Recent market research conducted by TEDI-London has confirmed demand for these types of programmes. Financial projections for the next three academic years indicate

steady growth in student enrolment across a number of programmes, including a rising proportion of international students, supported by expanded marketing, recruitment efforts and new programmes. This growth is expected to generate increased revenue for the institution. While the business plan anticipates low student withdrawal rates, in the unlikely event that student recruitment falls below financially viable levels, TEDI-London is committed to teaching out all enrolled students until they have completed their studies. This would involve agreeing a teach out plan, setting out details of the actions to be taken by TEDI-London in relation to the teach out phase.

Impact:

Some programmes may be downsized or closed, which might affect current students and/or might affect staff morale.

Mitigation:

TEDI-London has established a robust student recruitment strategy, incorporating targeted marketing and outreach initiatives both in the UK and internationally to maintain a sustainable pipeline of applicants. Recruitment performance is closely monitored, with contingency measures ready to be implemented when necessary. Financial planning is supported by detailed sensitivity analysis to account for a range of recruitment outcomes, ensuring the institution remains agile and resilient.

Risk 5: TEDI-London loses its UKVI Student Sponsor licence

Likelihood: Medium

Impact: Low (due to current numbers of international students)

Rationale for assessment:

TEDI-London does not anticipate losing its Student Sponsor Licence, as it maintains robust processes to ensure full compliance with UK Visas and Immigration (UKVI) regulations. However, TEDI-London acknowledges that UKVI requirements are subject to frequent changes and tightening of compliance controls. Given our relatively small international student population, the institution is more sensitive to percentage-based compliance thresholds and remains vigilant in managing this risk.

Impact:

The impact would apply only to international students. Such students may be unable to complete their studies with TEDI-London.

Mitigation:

TEDI-London routinely monitors and audits its UKVI compliance to ensure that all policies and procedures remain fit for purpose and that TEDI-London continues to comply within UKVI compliance thresholds. TEDI-London will continue to monitor changes to the Student Sponsor licence and to update and adapt compliance procedures accordingly.

In the event that TEDI-London loses its sponsor licence, the immigration status of sponsored international students will be cancelled. This cancellation period is usually a minimum 60 days to allow time for students to identify and transfer to an alternative education provider. If it becomes apparent that there is a realistic likelihood that the TEDI-London sponsor licence will be revoked, TEDI-London will cooperatively work with UKVI to minimise disruption for students. This may include agree a teach out arrangement with UKVI, to allow sponsored students to reach the end of their current academic term or year. TEDI-London will work towards the solution least likely to cause interruption to studies.

Where a student cannot complete their course before the end of any teach out agreement, they may wish to transfer to another UK education provider. Transfers such as these are usually difficult for a sponsored student due to limitations of the Immigration Rules (for example, the need to show academic progression in order to secure a new CAS), but some requirements are waived when a transfer is triggered by the original sponsor losing their

sponsor licence. Students can be supported in the event of licence revocation by being informed of their required next steps, summarised below:

- Students could find a new sponsor willing to assign a CAS to cover the remainder of their existing course, or a new course. TEDI-London may be able to support students to connect with alternative education providers.
- Make a new Student route application with a new CAS issued by a new sponsor. TEDI-London will not provide support to students in respect of new applications for which it is not the sponsor, as this is not permitted under UK law.

Risk 6: Failure to recruit staff to deliver the requisite standard of programmes

Likelihood: Low

Impact: Low

Rationale for assessment:

The quality and reputation of TEDI-London's programmes rely on recruiting and retaining academic and professional staff with the necessary qualifications, experience, and teaching expertise. As a small, specialist institution, TEDI-London may occasionally face recruitment challenges, particularly due to competition from larger universities that may offer a more attractive environment supported by extensive research portfolios.

Impact:

- Inability to deliver modules or supervise student projects to the required academic standard.
- Increased workload for existing staff, potentially leading to burnout and further attrition.
- Decline in teaching quality and student satisfaction, potentially reflected in feedback and rankings.
- Risk of failing to meet regulatory or professional accreditation standards.

Mitigation:

TEDI-London maintains a proactive workforce planning strategy closely aligned with programme development and enrolment forecasts. We offer competitive salaries, benefits, and career development opportunities to attract and retain high-calibre staff. Additionally, we provide ongoing professional development and support to strengthen teaching capacity internally, while embedding rigorous quality assurance processes to uphold academic standards, even during periods of staffing pressure.

Risk 7: Risk that an external threat launches a targeted cyber-attack on TEDI-London's infrastructure and services and is able to steal or corrupt critical personal data. Or, a TEDI-London staff member (employee, temp, interim, contractor) accidentally loses or discloses personal data relating to our students or staff members to an unauthorised party

Likelihood: Medium

Impact: Medium

Rationale for assessment:

As a higher education provider, TEDI-London holds sensitive personal data on students and staff. This includes academic records, health information, and financial details. The risk of a targeted cyber-attack or accidental internal data breach is heightened by increasing sophistication of cyber threats and the potential for human error. Failure to protect this data could lead to serious legal, reputational, and operational consequences.

Impact:

- Exposure or loss of personally identifiable information leading to identity theft or fraud and regulatory penalties and legal liabilities under data protection laws (e.g., GDPR).
- Disruption to institutional operations, potentially affecting teaching, assessment, and communication.

Mitigation:

TEDI-London has implemented robust cybersecurity measures appropriate for an organisation of its size and complexity. All staff complete comprehensive training on data protection and cybersecurity, and we have adopted key safeguards such as Multi-Factor Authentication (MFA), mandatory complex password policies to mitigate the risk of a major cyber-attack and participation in Cyber Essentials. While the likelihood of a significant cybersecurity incident impacting student completion is low, TEDI-London continuously monitors and updates its systems to manage and minimise this risk effectively. TEDI-London has also procured specialist insurance to help mitigate the impact of any successful cyber-attack.

Risk 7: Risk of being unable to deliver a specific course due to the loss of one or more key members of staff
Likelihood: Low
Impact: Medium
Rationale for assessment:

The technical nature of our programmes is such that we rely heavily on staff with specialist expertise and qualifications, and because we are a small provider the sudden unavailability of such staff—due to illness, resignation, or other unforeseen circumstances—could jeopardize the delivery, affect academic continuity, and undermine student experience and outcomes.

Impact:

Disruption to scheduled teaching, assessment, and supervision.

- Reduced quality and consistency of academic delivery.
- Decreased student satisfaction and reputational damage to the institution.
- Risk of non-compliance with regulatory or accreditation requirements.

Mitigation:

TEDI-London maintains a comprehensive workforce plan that includes succession planning and knowledge-sharing within the academic team. Wherever feasible, academic staff are cross-trained to provide coverage across related modules or disciplines. Staff capacity and contingency plans are regularly reviewed through annual course monitoring processes. To ensure continuity, all programme and module documentation—such as teaching materials, assessment frameworks, and marking criteria—are centrally stored and readily accessible.

Risk 8: Risk to delivery due to a pandemic/epidemic or other event outside of TEDI-London's control**Likelihood: Medium****Impact: Low****Rationale for assessment:**

The recent Covid-19 pandemic highlighted that practice-based degree programmes, such as those offered by TEDI-London, face a moderate risk of disruption to teaching due to unforeseen external events. Our courses are designed to include at least some face-to-face components, reflecting the Problem-Based Learning approach and the requirements of professional, statutory, and regulatory bodies (PSRBs).

Impact:

- Disruption to scheduled teaching
- Reduced quality and consistency of academic delivery.
- Risk of non-compliance with accreditation requirements

Mitigation:

TEDI-London has established robust procedures to safeguard learning outcomes when delivering some or all course content remotely. The use of digitally enabled teaching tools, simulations, online lab experiments, and digital twins ensures that an immersive learning experience is maintained, thereby minimising the risk of non-compliance.

Risk 9: Closure of a programme**Likelihood: Low****Impact: Low****Rationale for assessment:**

TEDI-London offers a focused portfolio of specialist and carefully curated programmes, with the intention to expand rather than reduce its course offerings over time.

Impact:

TEDI-London will take all reasonable steps to ensure that students currently enrolled on a programme scheduled for closure to new entrants can complete their studies and receive their awards. Given TEDI-London's mode of teaching, a declining cohort size across different years will not adversely affect the learning experience of students in later stages of the programme.

Mitigation:

If TEDI-London plans to exit a subject area, it will follow established academic governance procedures, including appropriate consultation with students. Programme closures require institutional approval to fully consider the contractual obligations to current and prospective students.

In the first instance TEDI-London would always seek to teach out currently enrolled students until they have completed their studies. This would involve agreeing a teach out plan, setting out details of the actions to be taken by TEDI-London in relation to the teach out phase.

If teach out is not possible, then TEDI-London would support enrolled students to transfer to appropriate programmes at alternative institutions, by liaising closely with other providers to ensure a smooth transition for students.

Prospective students will be contacted by the admissions team and provided with guidance on suitable alternative programmes within TEDI-London or at other institutions. TEDI-London will also coordinate with UCAS as needed.

As a result, the risk of a programme closure or suspension adversely affecting students' ability to complete their studies is low.

Risk 10: Updating programme content, regulation and policies

Likelihood: Low

Impact: Medium

Rationale for assessment:

TEDI-London is dedicated to the continuous improvement of its programmes and the student experience. Programme content, regulations, and institutional policies are regularly reviewed and updated to reflect changes in the sector, legal requirements, and internal quality assurance outcomes

Impact:

- Students may receive unclear or late communication about changes, leading to confusion or anxiety.
- Curriculum misalignment may occur, affecting module relevance or assessment criteria.
- Risk of student disadvantage, especially if changes affect progression or award requirements.
- Potential reputational damage and formal complaints if students feel misinformed or unfairly treated.

Mitigation:

Changes to programmes, policies and regulations which impact students will normally come into effect at the start of an academic year, following a thorough process that includes consultation with stakeholders, including student representatives. Transitional arrangements will be put in place to ensure that currently enrolled students are not disadvantaged. Clear documentation and rigorous version control processes will be maintained to ensure transparency and accountability.

Risk 11: Risk of institutional closure

Likelihood: Low

Impact: High

Rationale for assessment:

The likelihood of TEDI-London closing is low. TEDI-London is in a sound financial position, with steady growth in student enrolments projected over the next three academic years, which is expected to generate increased revenue for the institution. The Collaboration Agreement between TEDI-London and its company law members (further details of which are available [here](#)) includes legally binding financial commitments, including in relation to supporting its anticipated working capital needs. The approved business plan of TEDI-London anticipates its long term future as an institution.

TEDI-London's former founding company law members have also provided legally binding financial commitments to TEDI-London in relation to the teaching out of students in the unlikely event of an institutional closure arising.

The board of TEDI-London also regularly reviews the working capital of the institution to ensure it is financially stable, as well as ensuring TEDI-London continues to meet its ongoing

conditions of registration with the OfS. TEDI-London has robust business continuity plans, which are designed to mitigate the risk of disruption to operations, and are regularly reviewed and updated.

Impact:

- Students may not be able to complete their programmes.
- Potential reputational damage and formal complaints from students.

Mitigation:

TEDI-London would follow established academic governance procedures, including appropriate consultation with students to take into account their views which would inform TEDI-London's actions. TEDI-London would teach out currently enrolled students until they have completed their studies (as it envisaged under its Collaboration Agreement). This would involve agreeing a teach out plan, setting out details of the actions to be taken by TEDI-London in relation to the teach out phase.

If teach out is not possible, then TEDI-London would support enrolled students to transfer to appropriate programmes at alternative institutions, by liaising closely with other providers to ensure a smooth transition for students.

Prospective students would be contacted by the admissions team and provided with guidance on suitable alternative programmes at other institutions. TEDI-London would also coordinate with UCAS as required.

Risk 12: Risk of an institutional wind down impacting the quality of programmes

Likelihood: Low

Impact: Medium

Rationale for assessment:

In the unlikely event that TEDI-London was to close, then the Board would agree the wind down arrangements, with a key focus on ensuring that the quality of teaching was not impacted during a teach out period. TEDI-London would ensure that it continued to have a sufficient number of highly qualified staff to teach its programmes, and that the student experience would not be impacted by any wind down.

During any teach out period, TEDI-London would monitor the quality of programme delivery closely and would take relevant action if the quality of programmes was not at the requisite level (for example, providing additional staff members, and seeking feedback from students on areas where improvements could be made).

Impact:

- Inability to deliver modules or supervise student projects to the required academic standard.
- Decline in teaching quality and student satisfaction, potentially reflected in feedback.
- Risk of student disadvantage, especially if changes affect progression or award requirements.
- Potential reputational damage and formal student complaints.

Mitigation:

During the wind down period, TEDI-London would teach out currently enrolled students until they have completed their studies. During this period, the programmes would remain subject to TEDI-London's normal quality assurance processes, with the quality of the programmes and teaching provided remaining at the same level as would have been the case if the programmes were continuing for future students.

In the unlikely event that a teach out was not possible, or students decide that teach out was not the best option for them, then TEDI-London would support students to transfer to appropriate programmes at alternative institutions, by liaising closely with other providers to ensure a smooth transition for students.

Throughout the process, TEDI-London would communicate with students via dedicated support teams, and provide students with opportunities to have one to one meetings with their personal tutors. This would be to ensure that students have sufficient information to understand the teach out process and to provide students with opportunities to raise any questions.

3. REFUNDS AND COMPENSATION

- 3.1 This section provides information about the policy we have in place to refund tuition fees and other relevant costs to our students and to provide compensation, where necessary, if we are no longer able to preserve the continuation of your studies.
- 3.2 Our Refund and Compensation Policy (available [here](#)) provides clear and transparent information about refunds and/or compensation in the event of our inability to maintain continuation of study. It also explains how we will refund fees, pay additional travel costs, ensure continuation of student bursaries, and pay compensation for tuition fees, maintenance costs and lost time if we are unable to preserve continuation of study.
- 3.3 TEDI-London maintains a minimum cash balance to cover at least 30 days trading expenditure, in line with OfS requirements. Furthermore, its funders are obliged to cover the costs of its inability to maintain continuation of study.

4. INFORMATION ABOUT HOW WE WILL COMMUNICATE WITH STUDENTS ABOUT OUR STUDENT PROTECTION PLAN

- 4.1 We provide every applicant and student with access to this Plan alongside our Student Terms and Conditions. The Plan is also published on our website.
- 4.2 We train our staff in our approach to student protection and ensure that they take account of its provisions when considering programme development. This means that we focus on ensuring that the programmes we deliver are those for which you enrolled.
- 4.3 In the event we need to implement any of the measures outlined in this Plan, we will take the following actions:
 - 4.3.1 notify all students within ten working days of a decision being made to close TEDI-London or one of its courses and explain the resulting action;
 - 4.3.2 consult with all relevant students to consider proposals for material changes to their courses;
 - 4.3.3 meet in person or virtually with affected students individually and collectively at the earliest possible opportunity to explain the decision and next steps;
 - 4.3.4 TEDI staff would be made available to support students with further enquiries and provide wellbeing support;
 - 4.3.5 provide information on the actions that we would take to identify alternative programmes;
 - 4.3.6 write to you to confirm the position and the information communicated verbally;

- 4.3.7 confirm the process for any formal complaints about the implementation of the Student Protection Plan in accordance with our complaints procedure, set out in the [Student Regulations](#); and
- 4.3.8 make provision for any compensation in line with our Refund and Compensation Policy.
- 4.4 Senior executives review this Plan annually, and update it as necessary, engaging with students to ensure their concerns and priorities are understood. The Plan is approved annually by the Board of Trustee Directors.
- 4.5 If you have any queries in relation to this Plan, please contact the Head of Governance and Compliance via email at studenthub@tedi-london.ac.uk.